



# Chapter 470: Updates

August 2021

## President's Message - Safety First!!

Welcome to Fall 2021 Term CSEA 470 members.

We hope this newsletter finds you well and in good health. We would like to Thank you for all that you do, providing services to our community.

CSEA Leadership has been in the front line advocating and enforcing the safety measures listed in our Return to Campus MOU. Please make time to read "CSEA - Fall 2021 Safety Items" (page 3) which outlines in details your safety measures.

"If you see something, Say something." Now more than ever, we need to prioritize our safety. We ask each of you to overcome your fear of retaliation or fear of "not being a team player" because you advocate for your safety.

We thank all the members that have contacted the E-Board and the Chief Job Steward in the last month. Please do not hesitate to ask questions and speak up about what is happening in your office. Once again, please read the RTC MOU.

If you need help getting an air filter, a new space, an ergonomic request, or a hybrid schedule your CSEA E-Board will be here to assist you.

We would like to remind you all that our E-board members are here to support you and provide guidance. We would also like to invite you to attend Union Steward Training (more information on the next page). Chief Job Steward Shawn Pullum would like to organize a "Know your rights" Workshop. Please reach out to Shawn if you are interested: [chiefsteward@csea470.com](mailto:chiefsteward@csea470.com).

Thank you for your time and together we can ensure that CSEA 470 members are safe at work for the Fall 2021 term.

-President Delia Edeza  
and Chapter 470 E-Board

**Next Chapter Meeting**

**September 24, 2021  
on Zoom**

South Bay Field Office Proudly  
Presents

## Virtual/In-Person Union Steward Training Series 2021-2022

### Training Schedule

Section A: 8:30 am - 12:00 pm

Lunch: 12:00 pm - 12:30 pm

Section B: 12:30 pm - 3:00 pm

Please note: Times ending times listed are estimates and may vary depending on class size and knowledge base.



### UNION STEWARD LEVEL 1

Saturday, September 11, 2021 (ZOOM)

Saturday, October 23, 2021 (ZOOM)

Saturday, November 13, 2021 (In-Person)

### UNION STEWARD LEVEL 2

Saturday, October 9, 2021 (ZOOM)

Saturday, November 6, 2021 (ZOOM)

Saturday, January 29, 2022 (In-Person)

### UNION STEWARD LEVEL 3

Saturday, November 6, 2021 (ZOOM)

Saturday, December 4, 2021 (ZOOM)

Saturday, March 5, 2022 (In-Person)

### Union Steward Training FAQs

- Classes must be taken in sequential order.
- Homework must be turned in and approved before members are allowed to take the next class
- To become a Certified Union Steward, all 3 levels must be completed within 2 years.

Please note: You need to register in advance for each meeting.

After registering, you will receive a confirmation email from Zoom containing information about how to join the meeting.

Please do not forward the zoom link to others. This is for security of the meeting and to ensure you get credit for attending the class.

## Fall 2021 Safety Items

As some of us are returning to campus this week and next. Below is necessary safety information:

- Please review the MOU and our CBA.
- Everyone, including students, needs to wear a mask indoors and outdoors in groups. In short: "no mask no service." Ask your supervisor or security for assistance if someone fails to comply.
- Know where to get PPE. The Main Campus Security/Welcome kiosk next to the parking garage has face coverings.
- Not everyone will be working in-person 100%. Ask in writing for hybrid/remote/rotating schedules if you want them and you haven't yet. They can say no, but they should be flexible. Let us know if you need help with asking.
- Report unsafe conditions in writing Cc me/E-Board. Your supervisor has 2 working days to respond. After that, share with us so we can address it.
- Perform the Titan survey before you come to work as per MOU. You are being partially paid for this via the stipend. You should receive an email from Titan daily. If not, click here and "Sign in with Google" using your @hartnell.edu account.

- If you get a Titan failure, notify your supervisor and work remotely if you feel well, or take a sick day if not.
- Report COVID-19 exposures and positive tests to your supervisor. If they ask you about your COVID-19 statuses/health questions before you mention it, say this:

*"I spoke to my CSEA representative and they advised me not to answer further until we determine the process with the District. COVID-19 vaccination, testing, and exposure statuses are subject to bargaining. There is no vaccination verification process in place at this time."*

Then share with us so we can address it.

## The District's Mask Mandate

- Students, employees (CSEA, faculty, administrators, other colleagues), and the public are required to wear masks around other people. To quote District email: "everyone is required to wear a mask or other face covering while in shared indoor spaces and outdoors while in close contact with others."
  - Keep your mask on unless you are alone in a completely closed-off space (ex: only person in office).
  - "No mask, no service." If a supervisor tells you otherwise, please remind them of the mask mandate, then email E-Board.

- MOU: "Security assistance will be made available to respond to possible situations of refusals to comply with any applicable mask mandate or other safety measures."

## **PPE/Masks and Safety Information**

- On Main Campus masks and other items are available at Security Kiosk next to the main parking structure. Ask if you need PPE and are unsure where to find it.
- Review the [Campus Safety COVID-19](#) page and let them or us know if you have questions or concerns.

## **Work Schedules**

- There is no District-wide date for everyone returning 100% face-to-face.
- The MOU is in effect and you have the right to ask for a remote or hybrid schedule and work something out with your supervisor if they agree.
  - You have the right to ask for staggered/rotational schedules for your office.
- A work schedule request template will be available for download. If you need one asap, email Shawn.

## **Reporting Unsafe Conditions**

- It is critical that any unsafe working conditions in your office/at your

- worksite are reported ASAP to your supervisor in writing and CC E-Board. Per MOU, they have 2 working days to respond, with a CSEA Rep CC'ed as well. If there's no response, we can then bring it up.
- If you have a personal air cleaner/filter request, email Shawn.

## **Symptom Tracking**

- Each day you work on campus, submit the Titan HST symptom tracking form before you come to work.
- If Campus Safety emails you, please respond. If you have any issues with this process, let us know.

## **Supervisors and COVID-19**

- Report your own COVID-19 exposures or positive test results to your supervisor.
- There is no vaccination verification process yet; refer anything related to this to E-Board.
- If a manager tells you you should get tested, asks you if you were tested, asks if you are vaccinated, or asks if you were exposed, and you didn't mention it to them first, reply with the response in the yellow box on page 3.
- The recently Board-approved Student Athlete vaccination mandate does not apply to CSEA members.

## Board of Trustee August 17th Meeting Summary:

The following is a list of bullet points of importance to CSEA members from the August 17th Board Meeting.

- Board of Trustee Performance Evaluation of President Raul Rodriguez
- Tom Manniello, District Lawyer updates the Board of Trustees on CSEA negotiated MOU's
- CSEA 470 Board of Trustee Report
  - [Link to President Edeza's Report](#)
- Personal Service Agreement with Traci Townsend-Gieg to facilitate a Classified Leadership Academy workshop
- Personal Actions: Staff Members have moved on and created new vacancies. Workload issues in these departments need to be monitored by staff members:
  - Financial Aid- Coordinator and Specialist vacancies
  - College Pathway Team – Main Campus

- College Pathway Team – King City
- Business Office- Accounting
- Personnel Actions: Congratulations
  - Melanie Deiss moved from 10- 12 months per year, science lab technician
  - Belen Gonzales- Moved from Coordinator to Director of Job and Internship Placement
- Vaccination Mandate: Student-Athletes in Athletics Department
- ITR MOU- Passed
  - After 5 years and countless hours of CSEA pressure to the District, the ITR MOU has passed. Thank you to every CSEA member and previous E-Boards that worked on this important item



## We Need You To Vote NO on the Recall

The Gubernatorial Recall election for Gov. Newsom will be September 14, 2021. Exercise your right to vote. Let your voices be heard.

Please know that CSEA is standing firmly with Governor Gavin Newsom. Our Association President, Matthew "Shane" Dishman's has written a message of support and "all-hands-on deck" to vote NO in this election. Please [click here](#) to view the full message.



## CSEA Member Benefits!!

Visit our CSEA Member Benefits page for lots of great deals! Categories include Tickets to fun places like Disney and Universal Studios, Insurance deals, Emergency or Legal Assistance, and great deals on tons of items like electronics.

[Visit today](#) to see all the great deals being part of CSEA offers you!! Additionally, visit [unionplus.org](http://unionplus.org) for more savings!

## 2021 E-Board

### President:

Delia Edeza

[dedeza@hartnell.edu](mailto:dedeza@hartnell.edu)

### Vice President:

Fanny Salgado

[fsalgado@hartnell.edu](mailto:fsalgado@hartnell.edu)

### Secretary:

Marlene Tapia

[mtapia@hartnell.edu](mailto:mtapia@hartnell.edu)

### Treasurer:

Betty Rivera

[brivera@hartnell.edu](mailto:brivera@hartnell.edu)

### Communications Officer:

Jess Green

[communications@csea470.com](mailto:communications@csea470.com)

### Chief Steward:

Shawn Pullum

[chiefsteward@csea470.com](mailto:chiefsteward@csea470.com)

### Past President:

Herbert Cortez

[hcortez@hartnell.edu](mailto:hcortez@hartnell.edu)

If you or someone you know is not receiving our emails, please contact Jess Green at [communications@csea470.com](mailto:communications@csea470.com) to be put on our mailing list.

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